

Investment and other Processes

The company's online registration process in the Chabahar Free Zone

at soon ...

Registration of companies in Chabahar Free Zone

- o Recourse to the registration unit and filling out the Name Form and obtaining the company name registration certificate
- o Obtaining the activity permit from the Capital Markets Expansion and Mobilization Management
- o Submission of the registration form to the bank in order to open an account and deposit at least 35% of capital
- o Depositing 3800000 Rials as the registration fee and 250000 Rials for closing offices
- o Completing registration forms and submission along with the required documents to the Department of Registrar of companies for Investigation and company registration
- o Company registration and delivery of registration documents to the applicant

Documents:

The original completed and certified Name Form provided by the Department of Registrar of Companies, one copy

Establishment permit issued by the investment department of the organization, one version

All of the registration forms completed and signed by all partners or shareholders (and inspectors)
2 copies

Certified copy of identification documents of partners and shareholders and board of directors or (inspectors), copies of the documents or contracts of the place of activity of company along with the postal code (for foreigners, these documents and other required documents must be approved by the relevant Foreign Ministry and the Embassy of the Islamic Republic of Iran Based in their country), 1 set

Providing a bank statement indicating a bank deposit equal to at least 35% of the capital of company in one of the local banks

Issuing Licenses activities Commercial / Service / Transit / Tourism

o The Issuance of Permits and Licenses Department shall receive the documents specified below from the clients

A copy of ID, national ID card and clearance of military service of the CEO of the company in the process formation.

A copy and the original company name form approved by the Department Of Registrar Of Companies of the organization.

Owner beneficiaries: the original and a copy of the document or contract of work place.

Tenant beneficiaries: the original and a copy of the lease agreement and approval of the complex.

The filled investment application form (commerce- service- transit- tourism).

Providing a bank receipt for payment of permit issuance subscription.

o Receiving the permits issuance fees

o Preparing the receipt of payment and sending it to the finance department- prepare, print and sending permit for signature

o Obtaining the signed and sealed permit and delivering the original license to the applicants and distribute their copies to the relevant unit

[/accordion][accordion_title name=a4]Licensing of industrial activities[/accordion_title][accordion]

o Providing a written application to the investment unit for permit issuance subscription

o Providing the feasibility study and showing plans for the production and acquisition of raw materials (production units)

o Land acquisition by investors, inquiring about temporary placement from the Geographic and Urban Information Management

o Licensing unit demands the following documents from clients

Providing the written application - techno-economic feasibility study (production units)

A copy of ID cards, national ID cards and criminal record of individuals and CEO of the company in the process of formation.

The original and a copy of the company name form approved by the registrar of companies of the organizations for legal entities

Owner beneficiaries: the original and a copy of the document or contract of work place.

Tenant beneficiaries: the original and a copy of the lease agreement and approval of the complex.

Filling out the investment application form.

Providing a bank receipt for payment of subscription licensing.

o Receiving the permit fees

o Prepare and acquire permit signatures

o Delivery of the original permit to the applicant and distribute copies to the relevant units

[/accordion][accordion_title name=a5]Issuing business investment license / Industrial / Service /

Transit / Tourism

o The Licensing unit shall receive the following documents from clients

The original activity permit

The primary and a copy of company establishment notice

Receipt of the valid contract

o Investigating the case

o Prepare and receive permit signatures

o Delivery of the permit to the investor and the distribution of copies

Issuance of Commercial / Services / Transit / Tourism operation license

o The Trade Union shall receive the following documents from clients and send it to the licenses issuing unit

The original investment permit

A copy of the company's charter

Obtaining necessary approvals from the relevant institutions for food plants, pharmaceutical, health, special services and etc.

According to regulations, the permit and license issuance fee that hasn't been collected from companies at the time of issuing the activity permit, due to nonexistence of property, will be calculated according to the building and will be collected

o Inspection of activity area to evaluate the facilities by the Security Union (in case the place is not ready, the license issuance will be subject to its completion and clearing debts owed to the organization)

o Investigating the case and prepare, print and sending the operation license for signature

o Delivery of the original license to the Trade Union to deliver to the applicant

Issuance of businesses (commercial / services) license

o The trade union shall receive the following documents from clients and delivering it to the licensing unit

A copy of ID (all pages), national ID card and clearance of military service (front and back), provide and criminal record clearances, three 3 * 4 photos

Document of ownership or tenancy (if activity center is reside within one of the commercial complexes, the confirmation of the owners of the center is required.) Or by layout location approved by the Land and Property Management and the Technical and Infrastructure Office

Investment application form

Submit the original receipt of the deposit to the organization account that is calculated according to the latest approved tariff.

Certain specific clearances from relevant institutions (in particular or required cases)

Confirmation of the Security Union

- o Inspection of activity area to evaluate the facilities by the Security Union
- o Investigating the case and prepare, print and sending the operation license for signature
- o Delivery of the original license to the Trade Union to deliver to the applicant

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